



Building Supervisor Job Posting

Part-time hours,
Weeknights and Weekdays
Hourly Pay : \$10.00

JOB SUMMARY: Under the direction of the HR/Finance Director and in accordance with the policies of the YMCA, the Building Supervisor will be responsible for the effective and efficient operation of the Marshall Area YMCA during evening and weekend hours and the monitoring of all part-time hourly personnel. Must be courteous, friendly, and efficient in providing service to YMCA members and guests. In addition he/she is to aid the Marshall Area YMCA in fulfilling our mission to instill the values of caring, honesty, respect, and responsibility through programs and services that build healthy spirit, mind and body for all.

MINIMUM QUALIFICATIONS: Must be at least 21 years of age. Must be able to multi-task and monitor part-time hourly personnel. CPR & Basic First Aid certifications are required and may be obtained after hire by preferred candidate.

SKILLS, EXPERIENCE, AND PREREQUISITES: Position requires a person who is able to set up for programs and rentals. Person must maintain order, assist members and aid other staff with duties. In addition, a cooperative and interested attitude in member needs is essential. Also required is the ability to see and hear in order to monitor and help ensure the safety of members and guests. Position requires walking through the facility during most of each shift.