

# Marshall Primary Level YMCA

## Afterschool Child Care Program Registration Form (2017-2018)

Date: \_\_\_\_\_

Parent's Name: \_\_\_\_\_ Day Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_  
Email: \_\_\_\_\_ Address: \_\_\_\_\_ City: \_\_\_\_\_  
State/Zip: \_\_\_\_\_ YMCA Member?  No  Yes

Child's Name: \_\_\_\_\_ DOB: \_\_\_\_\_ School: \_\_\_\_\_

Date of the first day your child is attending the After School Program: \_\_\_\_\_ Grade: \_\_\_\_\_

Please check one:  Child is attending all school year  
 Child is attending a limited number of weeks (please indicate): \_\_\_\_\_  
 Check here if child is attending **Early Out only** & indicate which weeks: \_\_\_\_\_

Attending each Week:  5 Days per Week  Up to 3 Days: \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_

PAYMENT OPTIONS:  **Automatic weekly draft**; of payment methods on file. Payments will be drafted the Monday before each new week starts. \*Please see the Parent Information form for cancellation policies.\*  
 **In house/online** weekly registrations and payments will be made each week by the parent/guardian. Payments are due the Monday before each new week.

Please check one:  Please have Y staff register my child for all weeks immediately  
 I would like to register my child one week at a time

### AUTHORIZATION TO PARTICIPATE:

\_\_\_\_ Yes \_\_\_\_ No I give my permission for my child to participate in all trips or excursions. I understand that transportation for these trips or excursions may be by YMCA bus, walking, public transportation, or leased bus.  
\_\_\_\_ Yes \_\_\_\_ No I give my permission for my child to use all of the equipment and participate in all activities of the program.  
\_\_\_\_ Yes \_\_\_\_ No I give my permission for my child to be included in evaluations and pictures associated with the program.  
\_\_\_\_ Yes \_\_\_\_ No I would like my child to swim in shallow water ONLY. (Family Fun Pool)  
\_\_\_\_ Yes \_\_\_\_ No My child has permission to swim in deep water (This means your child can successfully perform the following skills: can jump feet first into water & can tread water for 10 seconds & continue to swim for 1 length of pool. I understand that the YMCA reserves the right to re-evaluate all deep-water swimmers and may move them to shallow water if deemed necessary.

KNOWN ALLERGIES THAT WE SHOULD BE MADE AWARE OF: \_\_\_\_\_

I understand that any medical expenses resulting from any illness or injury my child may incur while attending this YMCA program are my responsibility. I understand that the Marshall Area YMCA is not responsible for anything that may happen as a result of false information given by a parent or guardian.

**POLICIES:** I agree that I, or my designee, will sign my child out of After School Program each day. I understand that only the people designated by me on this form may pick up my child from the YMCA Program, and that I, or the person picking up my child, must sign my child out each afternoon. **If my child cannot attend After School Program on any given day, it is my responsibility to notify the YMCA at 532-9622. In the event that my child does not arrive at the YMCA Afterschool Program, I understand that I or someone listed as an emergency contact will be notified.**

**PERSONS AUTHORIZED TO PICK UP MY CHILD**--Please include yourself, spouse/significant other (should this apply) & any other adult.

<u>NAME</u>	<u>ADDRESS</u>	<u>RELATIONSHIP TO CHILD</u>	<u>PHONE NUMBER</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

If neither parent is available in an emergency, notify:

Name: \_\_\_\_\_  
Relationship to Child: \_\_\_\_\_  
Address: \_\_\_\_\_  
City / State / Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Name: \_\_\_\_\_  
Relationship to Child: \_\_\_\_\_  
Address: \_\_\_\_\_  
City / State / Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

I do hereby consent and authorize Marshall Area YMCA staff to take any and all action, including use of emergency medical transportation, medical services and hospital facilities as they deem appropriate in the event that my child should become ill or otherwise injured under the care of the Marshall Area YMCA. I have completed the payment authorization section and understand when payments are due. I have read and fully understand the above policies and authorization, and do hereby give such authorization as indicated.

\_\_\_\_\_  
(Parent / Guardian Signature)

\_\_\_\_\_  
(Date)

Staff Use Only:  
Unit #: \_\_\_\_\_ Date Received: \_\_\_\_\_ Received by: \_\_\_\_\_ Entered by: \_\_\_\_\_  
Verified by: \_\_\_\_\_

# **Marshall Primary Level YMCA Afterschool Child Care Program** **(2017-2018)**

**Monday-Friday, 3:00 pm-6:00 pm, Preschool through 4<sup>th</sup> grade at the YMCA**

A quality enrichment based after school child care program for youth in Preschool through 4<sup>th</sup> grade. Enthusiastic and well-trained staff provide participants an opportunity to express themselves in activities, including games & sports, fitness, character development, homework help, service-learning, special projects, swimming at the Y, and much more! Children will receive individualized attention and develop skills in specific areas all before parents pick them up after work. Southwest Coaches will transport students at Park Side, and the Marshall Area YMCA will pick up children in other Marshall Schools.

## **After school enrichment program for school aged children until 6:00 pm at the YMCA**

- Homework & reading time each day
- Variety of fun, age appropriate activities
- Dedicated, caring, professional staff
- Value based activities
- A fun place to be a kid
- A safe, friendly environment
- Nutritious snacks served daily (provided)

**Program will run on a weekly basis starting September 7, 2017 and continue through May 31, 2018. Programming is available for non-school days for an additional fee at the YMCA. (School's Out Camp)**

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### **Important Information for Parents:**

The Marshall Primary Level YMCA Afterschool Child Care Program runs on a weekly basis. Your child(ren) may attend just one week or all weeks of the school year. Please indicate on the registration form if you plan on your child attending all school year, or a limited number of time during the year. If he / she is attending just specific weeks, you simply need to let the YMCA Member Services staff person know which months. You may add more weeks at any time. Fees for each week must be paid in full 1 week prior. Children not paid in full by the deadline (1 week prior) will be **removed from the upcoming week's roster**. The YMCA does not send out payment reminders or invoices.

**Registration Instructions:** Please use a separate registration form (on the back) for each child enrolling in the Afterschool Child Care Program. Registration may be sent in through the mail, or dropped off in person at the YMCA. If you register by mail, the YMCA will email or postal mail a confirmation of your registration. A system credit will be applied for any full or cancelled program with a 1 week or more notice. If the registrant cancels less than 1 week prior to the start of that given week, there will be no refund. The YMCA reserves the right to cancel programs or make changes in program days / times.

**Weekly Fee Payment:** Each week's fee is due the week prior to the start of each weekly session.

**Financial Assistance:** Financial assistance is available. Please inquire at the Service Center at the YMCA for more information.

**Credits & Refunds:** Once a weekly session begins, we will not give credits or refunds for that week.

**Transportation:** The Marshall Area YMCA will pick up children at any Marshall School. Kids from Park Side will be bussed by Southwest Coaches to the YMCA.

**School Vacation, Holiday and Snow Days:** There is NO Afterschool Child Care Program on days there is no school. The YMCA offers "School's Out Camp" on most scheduled non-school days at the YMCA. There is an additional fee for School's Out Camp. In the case of an early release due to bad weather (snow), we WILL have the Afterschool Program. This is to ensure your children keep their habits the same and reduce confusion. On these bad weather days, the Afterschool Program will be held at the YMCA (your children will be picked up and bussed to the YMCA). *When school is let out early, we will charge \$5/hour up until 3:00. At that time, the fee for the Afterschool Program takes effect.*

**Absences:** Please notify the YMCA at 532-9622 prior to 2:00 pm if your child is not attending the Afterschool Program on any given day. If we expect your child, and he / she does not arrive, we will call you or an emergency contact person to verify the absence. If we cannot reach you, and cannot confirm your child's location within 15 minutes of trying, we will notify the police and report a missing child. **The Marshall Area YMCA \* 200 South A Street, Marshall \* 507-532-9622**