



**FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

Marshall Area YMCA Child Watch General Policies

1. Child Watch is a drop-in babysitting service for adult members, guests and participants to leave their children ages 6 weeks to 8 years old while they are using the YMCA facilities.
 - a. This service is free to any Family Memberships (including Single Parent)
 - b. There is a \$5 fee for Individual Memberships and Non-Members.
2. A 2-hour time limit is imposed on how long children can remain in Child Watch each day. If a child has exceeded their hour time limit for the day, a \$5 fee will be applied to your account to cover up to 30 additional minutes. Additional fees will apply after 2 ½ hours. Additionally, at 15 minutes past 2 hour a building supervisor will find you.
3. Parents must reserve a spot for their child in the YMCA's reservation app MotionVibe to secure a spot. Child Watch has a current capacity for 10 kids at a time with one staff and 13 kids with 2 staff.
4. Children who are ill will not be allowed in Child Watch.
 - a. Child must be free from fever for at least 24 hours.
5. All medication is administered by a parent outside of Child Watch; exception may be made for medications needed in emergencies (i.e. allergic reaction kits).
6. Child Watch staff will not perform diapering. Children are never left in wet or soiled diapers for an extended period. Parents are asked to change their child before they leave them in the Child Watch room and understand that they will be asked to return to the Child Watch room if the child needs changing during his or her stay.
 - a. For those children that are potty trained, staff will not accompany child to bathroom stall.
 - b. In order to keep a clean environment, children who have soiled clothing may not re-enter Child Watch until clothing has been changed.
 - c. Please inform staff if your child is in potty training stage, staff will encourage child to use the restroom periodically.
7. Child must have feet covered in socks and/or shoes
 - a. Mobile children are encouraged to wear closed toed shoes for their safety
 - b. Children may be asked to remove shoes if on the blue mat in the West Gym.

8. Child Watch staff will not feed children nor allow any food in the room. Parents are asked to have fed their child prior to leaving them in Child Watch or after they leave.
9. It is our policy to come get parents when a child cries for 10 consecutive minutes. Although this may interfere with your workout, this procedure will be followed for the comfort of your child.
 - a. Parents may stay with their child within the Child Watch area if it is necessary to acclimate to the environment.
10. Staff and children wash their hands after toileting and after wiping running noses.
11. Children are signed in and out by a responsible adult. The sign in / out on the iPad. This states the adult, where the adult will be, which child/ren are signed in and a phone number to be reached while in the facility.
 - a. Staff may text parent of concerns while in the facility.
12. Parents / Guardians may be requested to show a photo I.D. to pick up their child. Children are never released to an individual who did not sign the child in unless permission is given by the parent before they leave, and proper identification is shown.
13. Parents are required to stay on the YMCA grounds and must be accessible in the event of an emergency.
14. Occasionally Child Watch staff will take children to the Youth Room, gym or outside. Whenever doing so staff will put a colored bracelet on all children and take the iPad. When moving from one area of the YMCA to another, staff will take attendance.
15. The Child Watch room is child proofed, all electrical outlets are covered, and no toys with small pieces are allowed in an area where infants / toddlers are cared for.
16. The building, toys and equipment are clean, safe, and in good repair.
 - a. Please do not bring any toys from home to Child Watch. Diaper bags are allowed.
17. Children are under the direct supervision of staff at all times.
18. All staff members of child watch have been background checked and trained in CPR/AED, First Aid, and Child Abuse Prevention.
19. Adequate first aid supplies are readily available.

20. Staff are familiar with evacuation routes and policies (fire, tornado, bomb threat, etc.)
21. Staff and volunteers working in Child Watch may bring their own child to the program at no cost only if the child is able to play independently, allowing the staff person/parent to assume his or her responsibility to the remainder of the group.
22. Staff have the right to keep within best practices for adult to child ratios. They will strive to have less than 7 children under the age of 2 years old (less than 4 infants) at one time.

CHILD WATCH HOURS

Morning Hours:

Monday-Friday 8:15 am - 10:30 am

Saturday 7:15 am - 10:30 am

Sunday CLOSED

Evening Hours:

Monday - Thursday 5:15 pm - 7:30 pm

Friday, Saturday & Sunday CLOSED