



Marshall Area YMCA Child Watch Policies

1. Child Watch is a drop-in babysitting service for adult members, guests and participants to leave their children ages 6 weeks to 9 years old while they are using the YMCA facilities. This service is free to any Family and One adult Family memberships. There is a \$5 fee for Individual Memberships and Non-Members.
2. A 1-hour time limit is imposed on how long children can remain in Child Watch each day. A verbal warning, \$5 fee, and/or suspension of services are possible for violations of this policy.
3. Registration for a spot with Child Watch is highly recommended as those with reservations will get priority. If a participant is 15 minutes late for their reservation, they forfeit their spot, and a walk-in spot will be available.
4. Children are signed in and out by a responsible adult. The sign in / out on the tablet. This states the name of the adult, where the adult will be, which child/ren are signed in and a phone number to be reached while in the facility.
5. Parents / Guardians may be requested to show a photo I.D. to pick up their child. Children are never released to an individual who did not sign the child in unless permission is given by the parent before they leave, and proper identification is shown.
6. Parents are required to stay on the YMCA grounds and must be accessible in the event of an emergency.
7. Child Watch has a current capacity for 10 kids at a time with one member of staff. Staff have the right to keep within best practices for adult to child ratios. With a capacity of 10 children there can only be a max of 2 under the age of 2.
8. Staff and volunteers working in Child Watch may bring their own child to the program at no cost only if the child is able to play independently, allowing the staff person/parent to assume his or her responsibility to the remainder of the group.
9. Children who are ill will not be allowed in Child Watch. Child must be free from fever for at least 24 hours.

10. All medication is administered by a parent outside of Child Watch; exceptions may be made for medications needed in emergencies (i.e. allergic reaction kits).
11. Child Watch staff will not feed children nor allow any food in the room. Parents are asked to feed their child prior to leaving them in Child Watch or after they leave.
12. Child Watch staff will not perform diapering. Children are never left in wet or soiled diapers for an extended period. Parents are asked to change their child before they leave them in the Child Watch room and understand that they will be asked to return to the Child Watch room if the child needs changing during his or her stay.
 - a. For those children that are potty trained, staff will not accompany the child to bathroom stall.
 - b. To keep a clean environment, children who have soiled clothing may not re-enter Child Watch until clothing has been changed.
 - c. Please inform staff if your child is in potty training stage, staff will encourage the child to use the restroom periodically.
13. Child must have feet covered in socks and/or shoes. Mobile children are encouraged to wear closed-toed shoes for their safety. Children may be asked to remove their shoes if they are in the Kid Zone.
14. It is our policy to come get parents when a child cries for 10 consecutive minutes. Although this may interfere with your workout, this procedure will be followed for the comfort of your child.
15. Staff and children will wash their hands after toileting and after wiping running noses.
16. Staff may take children to the gym or Kid Zone. A sign will be posted on the door to inform you of their location. Staff will bring the sign in/ sign out sheet.
17. The Child Watch room is child proofed, all electrical outlets are covered, and no toys with small pieces are allowed in an area where infants / toddlers are cared for.
18. The building, toys and equipment are clean, safe, and in good repair. Please do not bring any toys from home to Child Watch. Diaper bags are allowed.
19. Children are always under the direct supervision of staff.
20. All staff members of Child Watch have been background checked and trained in CPR/AED, First Aid, and Child Abuse Prevention.
21. Staff are familiar with evacuation routes and policies (fire, tornado, bomb threat, etc.)