



**FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

Member Services Staff

**Primarily weekday mid-morning shifts, 10-15 hours per week
Pay Range \$10 - \$10.50 / hour**

JOB SUMMARY: The YMCA is looking for an outgoing, responsible, caring person with excellent customer service and communication skills. Must be courteous, friendly, and efficient in providing service to YMCA members and guests.

In addition he/she is to aid the Marshall Area YMCA in fulfilling our mission to instill the values of caring, honesty, respect, and responsibility through programs and services that build healthy spirit, mind and body for all.

MINIMUM QUALIFICATIONS: Must be at least 18 years of age. Must be able to multi-task and possess excellent customer service including the ability to communicate and interact with YMCA members and guests, available to be scheduled during weekday mid-morning shifts, knowledge of computer programs such as Microsoft Outlook, Excel and Word. Previous experience answering, directing incoming calls and working with cash drawer/register is preferred. CPR and First Aid certifications are required (may be obtained upon being hired).

TO APPLY: Applications are available at the YMCA at 200 S A Street or online at www.marshallareaymca.org