



**FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

Summer Camp Coordinator

Seasonal weekday hours between 7:15am-6:15pm

Average 20 hours per week in camp, 20 hours per week office hours

Pay Range \$11.00 – \$12.00 / hour

JOB SUMMARY: Under the direction of the Director of Community Programs and in accordance with the goals and objectives of the Marshall Area YMCA, the Camp Coordinator is the primary staff coordinating the daily operations of the summer camp. Camp has a group of up to 110 children that are divided among four individual camps. Youth are ages 3-entering 7th grade.

The Camp Coordinator is a lead role split between working in camp as a counselor and office prep such as: organizing/creating activities and camp scheduling, prep for field trips, maintaining parent contact, and monitoring the functions of camp and camp counselors. The coordinator will be closely involved in neutralizing child behavior situations. In addition he/she is to aid the Marshall Area YMCA in fulfilling our mission to instill the values of caring, honesty, respect, and responsibility through programs and services that build healthy spirit, mind and body for all.

Summer camp will run from June 1st-Sept. 4th. Coordinator is given a maximum of one week off (exceptions may be made for needing to leave for college). The Coordinator will have prep hours in May. Counselor training will be held within the last two weeks of May.

MINIMUM QUALIFICATIONS: Position requires a person with experience in working with younger children and leading activities. Must be at least 18 years of age. Applicant must have youth program experience. Person must have an energetic personality that reflects a love of children, can understand and meet their wide variety of needs, and is creative and fun. CPR and First Aid certifications are required (may be obtained upon being hired).

SKILLS, EXPERIENCE, AND PREREQUISITES: Incumbent must be able to move easily across a variety of indoor and outdoor terrain; participate in typical outdoor children's games, sports and activities; watch and listen to the activities of a group of children; lift up to 50 pounds; and spend up to eight hours per day outside in a variety of summer weather conditions.

TO APPLY: Applications are available at the YMCA at 200 S A Street or online at www.marshallareaymca.org

The Marshall Area YMCA is an Equal Opportunity Employer